



Wycliffe College, Bristol Road, Stonehouse, Gloucestershire GL10 2AF

+44 (0)1453 822432 • senior@wycliffe.co.uk • wycliffe.co.uk

Visitors to Wycliffe

Dear Visitor,

We want your visit to Wycliffe to be as safe and enjoyable as possible in these difficult times, and we are sure that you will be pleased to know that we have introduced a few safeguards to make that possible.

Before you come

Although we would like to see you, we ask that you do not visit if:

- You have any of the Covid symptoms as described by the NHS:
 - New or continuous cough
 - A high temperature (>37.8c) or fever
 - A loss of, or change to, your sense of taste or smell
- You have recently returned from an overseas trip and are subject to quarantine
- You have been in close, or proximity contact with someone who has tested positive for Covid-19 or who is symptomatic as above*.
- You are currently living in an area of England designated by Government as Tier 3

When you arrive

Please report to reception where a member of staff will take your details in order to comply with our Safeguarding requirements and the NHS Test & Trace procedures.

You will be given a sticker which should be worn at all times whilst on campus.

N.B. If you are attending an evening or weekend event at the College, when the reception is closed, there will be a QR Poster at the entrance to the building that you will be visiting, which you will need to scan in order to be registered on site. In order to do this, you will need to download the NHS Covid-19 Test and Trace app onto your phone or tablet.

The QR poster is specific to an event and will not be available during normal school hours when the reception desks are open.

Polite request: Please use the hand sanitiser which is available at the Reception desk and at the entrance to each building.

During your visit

- Please ensure that you abide by the 2m social distancing rules at all times.
- Please wear a face covering in all communal areas of the College and when working closely (within 2m) of any other person. If you do not have your own face covering, please ask at reception and you will be provided with one.
- Please try to avoid touching surfaces unnecessarily.

After your visit

If you are tested positive for Covid-19, within 48 hours of your visit, please inform the College immediately.

***Contact Definitions** (from PHE – for Educational Settings)

Direct Close Contact: *Face to face contact with a case for any length of time, within 1 metre, including being coughed on, face to face conversation, unprotected physical contact (skin to skin). This includes exposure within 1 metre for 1 minute or longer.*

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Proximity Contacts: *Extended close contact (within 2m for more than 15 minutes) with a case (without mitigation measures e.g. being outdoors, wearing face coverings, use of Perspex screens, sitting side by side etc.)*
Travelled in a small vehicle with a case (without mitigation measures e.g. wearing face coverings, windows open)

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